



EMPLOYMENT OPPORTUNITY

MINERAL DEVELOPMENT ADVISOR

FT/PT Position: 1 Full-time Contract Position

Location: Wabigoon Lake Ojibway Nation, ON

Reports To: Director of Lands and Resources

Closing Date: open until filled

Overview of Project: Wabigoon Lake Ojibway Nation is in a consultation process with the Province of Ontario pursuant to the Mining Act and the Mineral Development Advisory Project. A substantial amount of engagement with Wabigoon Lake Ojibway Nation Chief & Council and EMDA is required.

Summary: The Mineral Development Advisor is responsible to Wabigoon Lake Ojibway Nation (WLON), while being supported by the Ministry of Energy, Northern Development and Mines, to provide community engagement activities, ongoing education, and awareness within the community, including a range of economic benefits and opportunities.

Duties:

- While working within the protocols of WLON, actively engage with elders, the Chief and Council, staff, and community members to seek input and direction for the Mineral Development Program.
- Work with the Director of Lands and Resources to develop, recommend, and create action plans.
- Ensure mining entities are following the protocols and traditional practices set out by WLON, and report any non-compliance to the Director of Lands and Resources.
- Participate in identifying potential environmental risks posed to WLON from various projects within our Traditional Territory.
- Maintain communications with the Director of Lands and Resources, Chief and Council, staff, community members, and the ENDA Project.
- Provide regular updates, attend quarterly scheduled teleconferences, annual in-person meetings, and membership engagement.
- Keep up to date and build good working relationships with the various mining entities in our Traditional Territory.
- Gather relevant data, information, and resources related to education and training.
- Support the planning activities such as coordinating surveys, open houses, social media channels, and translation.
- Assist and manage meetings such as arranging for meeting space, meals, accommodations, set-up/set-down, door prizes, cultural protocols, invitations/posters, distribution, information packages, etc.
- Maintain strong working relationships with the Province and EMDA.
- Attend a series of workshops and training sessions related to the project, as well as other mining-related topics.
- Review previous work done and implement action items.
- Prepare, finalize, and submittal of required reporting documents such as annual work plans and expenditure reports.
- Work with community members regarding education, training, and opportunities.
- Attend any required pre-employment training and ongoing training as requested.
- Other relevant job duties as assigned by the Director of Lands and Resources.

Qualifications:

- A Wabigoon Lake Ojibway Nation Band member an asset.
- Completion of Grade 12 diploma/G.E.D. or equivalent.
- Good understanding of the Treaty, as well as the Traditional Territory and surrounding area.
- Must have a valid Class G driver's license, have access to a reliable vehicle, and be willing and able to travel as required.
- Possess strong interpersonal and communication skills, both written and oral.
- Must be proficient in Microsoft Office (Word, Power Point, Excel, and Publisher).
- Knowledge of preparing budgets and travelling expenses is an asset.
- Possess knowledge of the mining sequence and its challenges and opportunities.
- Technical knowledge and experience with regards to mineral exploration methods and terminology.
- Knowledge of the Mining Act approvals and associated timelines.
- Knowledge of the watersheds and water declaration and/or willing to learn.
- Possess knowledge of the Anishinaabe culture, traditions, and ceremony, and/or willing to learn.
- Must be self-motivated and organized, as well as have good attendance, punctuality, and strong work ethic.

WAABIGONII ZAAGA'IGAN

Wabigoon Lake Ojibway Nation

RR#1, Site 115, Box 300

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P: (807)938-6684

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- Must be able to work as a team member and independently with minimal supervision when required.
- Must be willing to submit to workplace drug testing.

Please submit a Cover Letter, Resume, and 3 References (with permission to contact) to:

Wabigoon Lake Ojibway Nation Band Office

Attention: Human Resources

RR#1, Site 115, Box 300

Dryden, ON P8N 2Y4

T: (807) 938-6684 F: (807) 938-1166

E-mail: humanresources@wlon.ca

WE THANK ALL APPLICANTS FOR APPLYING; HOWEVER, ONLY THOSE SELECTED FOR AN INTERVIEW WILL BE CONTACTED.