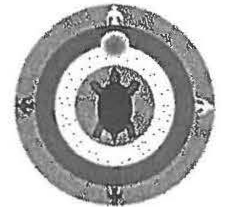


Kiizhik Education Corporation



598 Lakeview Drive, Kenora, ON P9N 3P7
Phone: (807) 468-5551 Fax: (807) 468-3908

EMPLOYMENT OPPORTUNITIES

- Elementary Teacher -
- Secondary Teacher -

CONTRACT POSITION: Ending August 31, 2017 **PROGRAM:** Education Program
LOCATION: Elementary Teacher: Angle Inlet School
Secondary Teacher: Angle Inlet School – 3 days, Kenora – 2 days

SUMMARY:

The Elementary / Secondary Teachers are responsible for the overall program delivery in their classroom at the Angle Inlet School. The Elementary / Secondary Teachers will ensure that the students who attend have programming and support that meet their own unique educational, emotional, social and physical needs. The Elementary / Secondary Teachers report directly to the School Principal.

QUALIFICATIONS:

- Bachelor of Arts/Science and Bachelor of Education, a Bachelor of Education or an Aboriginal Teacher Education Program (ATEP) diploma.
- Experience or knowledge of best practices in literacy and numeracy at an elementary level.
- Primary, Junior and/or Intermediate qualifications would be an asset.
- Membership in the Ontario College of Teachers would be an asset.
- Excellent management, planning and organizational skills are required.
- Experience in the education of Anishinaabe students/adults.
- A clean criminal record check and vulnerable sector check.
- Valid driver's license and access to a vehicle.
- Preference would be given to those with proficiency in the Anishinaabe Language.

GENERAL DUTIES:

- Teaches the required school programs.

SPECIFIC DUTIES:

- Establish and enforce rules for behavior and procedures for maintaining order among the students for whom they are responsible.
- Observe and evaluate students' performance, behavior, social development, and physical health.
- Prepare materials and classrooms for class activities.
- Adapt teaching methods and instructional materials to meet students' varying needs and interests.
- Plan and conduct activities for a balanced program of instruction, demonstration, and work time that provides students with opportunities to observe, question, and investigate.
- Instruct students individually and in groups, using various teaching methods such as lectures, discussions, and demonstrations.
- Establish clear objectives for all lessons, units, and projects, and communicate those objectives to students.
- Assign and grade class work and homework.
- Prepare, administer, and grade tests and assignments in order to evaluate students' progress.
- Confer with parents or guardians, teachers, counselors, and administrators in order to resolve students' behavioral and academic problems.
- Meet with parents and guardians to discuss their children's progress, and to determine their priorities for their children and their resource needs.
- Maintain accurate and complete student records as required by laws, district policies, and administrative regulations.
- Prepare and implement remedial programs for students requiring extra help.
- Prepare objectives and outlines for courses of study, following curriculum guidelines or requirements.
- Confer with other staff members to plan and schedule lessons promoting learning, following approved curricula.

- Meet with other professionals to discuss individual students' needs and progress.
- Prepare for assigned classes, and show written evidence of preparation upon request of immediate supervisors.
- Collaborate with other teachers and administrators in the development, evaluation, and revision of elementary school programs.
- Prepare reports on students and activities as required by administration.
- Attend professional meetings, educational conferences, and teacher training workshops in order to maintain and improve professional competence.
- Plan and supervise class projects, field trips, visits by guest speakers or other experiential activities, and guide students in learning from those activities.
- Attend staff meetings, and serve on committees as required.
- Administer standardized ability and achievement tests, and interpret results to determine student strengths and areas of need.
- Support the needs of all students.
- Other duties as assigned.

Please submit resume and cover letter with a current vulnerable sector check and three professional references. Applications will be accepted until **Friday, April 14, 2017 at 4:00 p.m.**

PLEASE SUBMIT APPLICATION BY MAIL (marked as confidential), E-MAIL, IN PERSON, OR FAX TO:

**Bimose Tribal Council Inc.
Attention: Nadine Seymour, HR
598 Lakeview Drive
Kenora, ON
P9N 3P7**

Telephone: (807) 468-5551 • Fax: (807) 468-3908 • e-mail: nseymour@bimose.ca

Late applications will be returned. Only those applicants selected for an interview will be contacted.

If you have further questions about the position, please feel free to contact Andy Graham, Director of Education, at 468-5551 Ex. 242 or email at agraham@bimose.ca