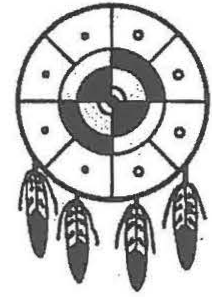


Bimose Tribal Council Inc.

Head office: Washagamis Bay 38A, P.O. Box 1200, Kenora, Ontario P9N 3X7
Central Office: 598 Lakeview Drive, Kenora, Ontario P9N 3P7
Phone: 807-468-5551 Fax: 807-468-3908



- EMPLOYMENT OPPORTUNITY - - Curriculum Project Coordinator -

CONTRACT POSITION: Ending June 30, 2017
LOCATION: Kenora & Various Communities

PROGRAM: Education

SUMMARY:

The Curriculum Project Coordinator is responsible for the supervision of the development and writing of the complete Anishinaabe curriculum. The Curriculum Project Coordinator's immediate supervisor is the Director of Education. The development of the new Anishinaabe curriculum will be overseen by a Anishinaabe Curriculum Committee. One of the key roles of the Curriculum Project Coordinator is to ensure that the curriculum properly reflects the Anishinaabe traditions, culture, language, history, geography and local experiences. She or he is responsible for the duties listed below.

SPECIFIC DUTIES

- Coordinate the development of the new Anishinaabe curriculum.
- Coordinate the activities of the Anishinaabe Curriculum Committee and the Anishinaabe Planning Committee.
- Work as a team member with the Education staff.
- Assisting with the initiating of a network with other First Nation organizations to develop common achievement goals and expectations.
- Ensure that the curriculum and supporting resources are completed in a timely manner
- Complete all required reports.
- Liaison with INAC, the Ontario Trillium Foundation and other funding agencies as required.
- Attend meetings as required to gather new knowledge and information that would assist with the curriculum development.
- Conduct research and compile program data, interpret and present the findings to the Bimose Tribal Council.
- Other duties as assigned by the Director of Education and/or the Curriculum Development Oversight Committee.

QUALIFICATIONS:

- Bachelor of Arts/Science and Bachelor of Education or a Bachelor of Education.
- Member in Good Standing with the Ontario College of Teachers would be an asset.
- Experience writing and developing curriculum and education resources.

- Experience with project management.
- Thorough knowledge of Anishinaabe culture and traditions.
- Fluency in Anishinaabemowin would be considered an asset.
- Thorough knowledge of Anishinaabe educational practices.
- Experience in the education of Anishinaabe students and schools.
- Valid driver's license.

Please submit resume and cover letter with a current criminal record check and three references with one from last place of employment. Applications will be accepted until **Monday, March 27, 2017 at 4:00 p.m.**

PLEASE SUBMIT APPLICATION BY MAIL (marked as confidential), E-MAIL, IN PERSON, OR FAX TO:

**Bimose Tribal Council Inc.
Attention: Nadine Seymour, HR
598 Lakeview Drive
Kenora, ON
P9N 3P7**

Telephone: (807) 468-5551 • Fax: (807) 468-3908 • e-mail: nseymour@bimose.ca

Late applications will be returned. Only those applicants selected for an interview will be contacted. If you have further questions about the position, please feel free to contact Andy Graham, Director of Education, at 468-5551 Ex. 242 or email at agraham@bimose.ca

This position is funded by the Ontario Trillium Foundation

Posted: March 13, 2017