



Bimose Tribal Council Inc.

Head office: Washagamis Bay 38A, P.O. Box 1200, Kenora, Ontario P9N 3X7

Central Office: 598 Lakeview Drive, Kenora, Ontario P9N 3P7

Phone: 807-468-5551 Fax: 807-468-3908



- EMPLOYMENT OPPORTUNITY - - Anishinaabe Curriculum Development and Support Lead -

PROGRAM: Education (Structural Readiness)

LOCATION: Kenora Central Office and Various Communities

SUMMARY:

The Anishinaabe Curriculum Development and Support Lead is responsible for the supervision of the development, writing and full implementation of the complete Bimose curriculum. The Anishinaabe Curriculum Development and Support Lead's immediate supervisor is the Structural Readiness Coordinator. The development of the new Bimose curriculum will be overseen by a Curriculum Development Oversight Committee. One of the key roles of the Anishinaabe Curriculum Development and Support Lead is to ensure that the curriculum properly reflects the Anishinaabe language, culture and traditions. She or he is responsible for the duties listed below.

SPECIFIC DUTIES

- Coordinate the planning, development and implementation of the new Bimose curriculum.
- Coordinate the activities of the Curriculum Development Oversight Committee.
- Work as a team member with the Education staff.
- Assisting with the initiating of a network with other First Nation organizations to develop common achievement goals and expectations.
- Conduct research and work effectively with community knowledge keepers
- Ensure that the curriculum and supporting resources are completed in a timely and professional manner
- Complete all required reports.
- Complete any proposals for additional resource and professional development funding, as required
- Liaison with INAC, the Ministry of Education and other funding agencies as required.
- Attend meetings, workshops and conferences, as required to gather new knowledge and information that would assist with the curriculum development.
- Conduct research and compile program data, interpret and present the findings to the Bimose Tribal Council.
- Other duties as assigned by the Structural Readiness Coordinator, Director of Education and/or the Curriculum Development Oversight Committee.

QUALIFICATIONS:

- Bachelor of Arts/Science and Bachelor of Education or a Bachelor of Education.
- Member in Good Standing with the Ontario College of Teachers would be an asset.
- Experience writing and developing curriculum and education resources.

- Experience with project management.
- Thorough knowledge of Anishinaabe culture and language.
- Fluency in Anishinaabemowin would be considered an asset.
- Thorough knowledge of Anishinaabe educational practices.
- Experience in the education of Anishinaabe students and schools.
- Valid driver's license.

Please submit resume and cover letter with a current criminal record check and three references with one from last place of employment. Applications will be accepted until **Thursday, May 25, 2017 at 4:00 p.m.**

PLEASE SUBMIT APPLICATION BY MAIL (marked as confidential), E-MAIL, IN PERSON, OR FAX TO:

**Bimose Tribal Council Inc.
Attention: Nadine Seymour, HR
598 Lakeview Drive
Kenora, ON
P9N 3P7**

Telephone: (807) 468-5551 • Fax: (807) 468-3908 • e-mail: nseymour@bimose.ca

Late applications will be returned. Only those applicants selected for an interview will be contacted. If you have further questions about the position, please feel free to contact Andy Graham, Director of Education, at 468-5551 Ex. 242 or email at agraham@bimose.ca